

## Personal

### Name

Dean Warsaw

### Address

987 W. Malibu Drive  
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# Dean Warsaw

Detail oriented and analytical technical writer with 10 years of experience turning technical information into usable documentation looking for a position as a senior technical writer at ABC Company. Bringing a strong background in writing with excellent proofreading and editing skills and the ability to work independently or as a team member.

## Work experience

### Technical Writer

Feb 2017 - Present

*Blossom Report, Beverly Hills*

- Ensure all new documentation maintains a consistent tone, style, and approach.
- Gained working knowledge of all technical processes within the company
- Added API documentation to code using a variety of industry tools
- Worked closely with the product development and software engineer teams
- Created and produced exciting video tutorials for inclusion in online documentation
- Write application programming interface (API) references for software developers
- Remain alert for chances to improve on the existing documentation

### Assistant Technical Writer

Sep 2010 - Feb 2017

*Randy's News, Beverly Hills*

- Stored and managed master documentation files, updated metrics, completed quality artifacts, and implemented other processes
- Performed technical tasks to support developers and technical staff in enhancing and maintaining publishing tools, templates, and systems
- Worked with senior level writers to analyze existing documentation for impacts and updated them accordingly
- Maintained and managed content for customized document editions and publishing to various media
- Represented the writing team in review and planning meetings with cross-functional stakeholders

## Education and Qualifications

### Bachelor of Arts in Communication

Aug 2006 - May 2010

*University of Los Angeles, Los Angeles*

## References

### Carrie Jordan

Blossom Report

*Available on request*

### Claire Majors

Randy's News

*Available on request*

### Dave Pearson

Randy's News

*Available on request*

## Skills

AP Style



Cloud-based Services



Content Creation



Microsoft Office



Teamwork

