

## PERSONAL

**Name**  
Patty Jones

**Address**  
1111 Jefferson Lane  
92111 San Diego, California

**Phone number**  
555-123-4567

**Email**  
example@cvmaker.com

## SKILLS

Classroom Management ★★★★★

Conflict Resolution ★★★★★

Multitasking ★★★★★

Compassion ★★★★★

Creative Problem Solving ★★★★★

Microsoft Office Suite ★★★★★

# PATTY JONES

Passionate and detail-oriented teaching candidate seeking an internship with Jackson Elementary School while I finish my educational requirements. Current Early Childhood Education Major at San Diego State University with a strong work ethic infused with exceptional patience, conflict resolution, multiple learning methods, organization, and communication skills. Strong background with mathematics, science, English, geography, and other social sciences. Dedication to creating a nurturing learning environment inspires children to strive for excellence and exceed their educational and personal life goals.



## RELEVANT WORK EXPERIENCE



Aug 2020 - May 2021

### Teaching Assistant

Davidson Elementary School, San Diego, California

Responsible for educational lesson planning and online instructional courses during the global pandemic for 6th-grade students in San Diego, California.

Daily duties include:

- Assisted teacher with general education lesson planning for a diverse group of students.
- Creating a positive and nurturing learning environment.
- Stimulated conversation and interaction with students.
- Preparing daily, weekly, and monthly progress reports.
- Scheduled parent/teacher meetings.
- Individual tutoring and mentoring students.



## EDUCATION



Sep 2020 - Present

### Early Childhood Learning

San Diego State University, San Diego, California

- Successfully Completed 86 Credit Hours
- Maintaining 3.67 Cumulative Grade Point Average
- Deans List Recipient (Fall & Spring Semesters - 2020, 2021)
- Strong Emphasis on Mathematics, English, and Science



## ACHIEVEMENTS

- Volunteer for the Susan G. Komen Breast Cancer Awareness program for the past three years.
- National Merit Scholar - 2020
- High School Debate National Championship Qualifier - 2019
- CIF Women's Basketball All-City Academic All-Star - 2017, 2018, 2019



## REFERENCES



San Diego State University - School of Education  
**Dr. Steven Louisville**  
On Request



Davidson Elementary School  
**Larry Murry**  
On Request



San Diego County Credit Union  
**Tom Jones**  
On Request