

PERSONAL

Name
Steph Jackson

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1234 Copley Street
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Email
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SKILLS

Creative Problem Solving ★★★★★

Freight Forwarding ★★★★★

Time Management ★★★★★

Warehousing ★★★★★

Multitasking ★★★★★

eCommerce Fulfillment ★★★★★

Inventory Control ★★★★★

STEPH JACKSON

Proactive problem-solving logistics coordinator seeking to join the team at ABC Manufacturing in San Diego. 7+ years of experience in logistics and modern supply chain solutions, product fulfillment, and manufacturing raw materials sourcing. Relies on years of extensive experience negotiating discounted rates with freight forwarding companies, direct manufacturers, and intermodal carriers, to ensure quality packaging and timely fulfillment of eCommerce orders. Exceptional at inventory control, time management, bookkeeping, conflict resolution, and implementing safety policies.



PRACTICAL EXPERIENCE

- Aug 2018 - Present**
Logistics Coordinator
Jefferson Controls, Belmont, Texas
 - Managed 22 employees of a \$35 million electronics manufacturing company in Texas. Responsible for inventory control of more than 850 SKUs and maintained a shrink rate of less than 0.02 percent. multiple international suppliers.
 - Implemented last mile logistics notification program using cloud-based CRM.
 - Negotiated reduced shipping rates with UPS, Fed Ex, and USPS.
 - Brokered relationships with intermodal shipping providers for expedited fulfillment of electronic raw materials from Taiwan.
- Jun 2016 - Jul 2018**
Logistics Analyst
Franklin & Smith, 3PL, San Marcos, California
 - Responsible for analyzing logistics processes for an eCommerce third-party logistics fulfillment center in San Marcos, California.
 - Negotiated freight shipping rates with all major carriers, reducing costs by 35% from FY 2016.
 - Managed the implementation of automated shipping notifications for customer orders, returns, and repairs, improving customer satisfaction by 33 percent.
 - Analyzed fulfillment staffing program and introduced new pull, pack, and process schedule to meet increased consumer demand.



EDUCATION

- Sep 2013 - May 2016**
Business Management
University of San Diego, Austin, Texas



REFERENCES

- Jefferson Controls **Jessica Jackson**
Available On Request
- Franklin & Smith, 3PL **Joe Smith**
Available On Request
- University of San Diego **Dr. Lindsay Jones**
Available On Request