

FRANCES LIVINGSTONE

CV

📍 123 Anywhere Avenue, Detroit, MI 54321 📞 123-456-7890 ✉️ exampleresume@cvmaker.com

Reliable and high-energy individual with 4+ years of experience as a pet sitter for cats, dogs, and other small animals. Offers a solid background in establishing rapport with clients and building positive relationships with pets. Possess a strong commitment to delivering high-quality customer service, communication, empathy, patience, organization, and knowledge of animal care.

WORK EXPERIENCE

Pet Sitter

Sep 2019 - Present

Self-Employed, Detroit, MI

- Ensure the safety of dog clients and other humans and animals during walks.
- Perform basic office activities, including contacting clients to schedule pet-sitting appointments, collecting on delinquent accounts, and processing and arranging payments every month.
- Quickly respond to text messages and emails from business owners and clients to ensure pet-sitting needs are coordinated and special requests are addressed.
- Feed, clean up, walk, and provide medication to 20 dogs and cats for clients for five days a week.

Dog Walker

Apr 2017 - Sep 2019

Detroit Animal Shelter, Detroit, MI

- Maintained diligence in cleaning up after dogs, doing walks, bathing, and answering phones.
- Walked 12-12 dogs per day for their regular care and exercise, reporting and monitoring their behaviors to the veterinarian.
- Scheduled up to 200 walking sessions per week for 75+ dogs of all breeds for part-time and full-time dog walkers.

EDUCATION AND QUALIFICATIONS

Associate of Science in Veterinary Technology

2019

Detroit Community College, Detroit, MI

SKILLS

Pet first aid	Experienced
Cage cleaning	Expert
Client communication	Expert
Health and safety	Experienced
Walk planning	Expert
Process improvement	Experienced
Residential care	Expert
Animal behavior management	Expert

REFERENCES

Sheena Bards

Available on request

Kelsey Mariner

Available on request

Maryann Heights

Available on request