

## Personal

### Name

Marietta Short

### Address

567 W. Wilmington Way  
Bangor, ME 97531

### Phone number

987-654-3210

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exampleresume@cvmaker.com

# Marietta Short

Highly experienced maintenance professional seeks to progress a 15-year career in facility management with ABC Corporation. Eager to apply a broad knowledge base in HVAC, equipment, and electrical maintenance, repair, and installation.

## Work experience

### Maintenance Worker

Sep 2018 - Present

*ZYX Incorporated, Bangor, ME*

- Inspect facility structures and other buildings for defects and malfunctions to critical systems regularly.
- Respond to maintenance requests, including special requests for HVAC, plumbing, and electrical repair.
- Paint, patch, or finish hardwood surfaces and routinely change air conditioning filters.
- Keep common areas, bathrooms, and lounges organized and clean.

### Maintenance Worker

Sep 2012 - Sep 2018

*LMN Business, Bangor, ME*

- Repaired light switch, plumbing fixtures, and other hardware.
- Created strategic plans to streamline maintenance schedules and duties.
- Sustained a comfortable and safe working environment for customers and staff.
- Diagnoses and assessed equipment failure causes, implemented corrective actions, and created preventative protocols.

## Education and Qualifications

### High School Diploma

2011

*North Bangor High School, Bangor, ME*

## Skills

Routine Maintenance



Electrical Systems



Time Management



Drywall Installation



Landscapnig



## References

**Stede Sullivan**

ZYX Incorporated

*Available upon request*

**Edward Barlow**

LMN Business

*Available upon request*

**Thadeus Morgan**

LMN Business

*Available upon request*