# **Curriculum Vitae**

## PERSONAL

Name Bastian Charles

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# **RESUME OBJECTIVE**

Logistics specialist with over five years of experience specializing in process improvement, vendor management, supply chain strategy, and operations management. Proven record leading cross-functional teams to coordinate logistics for global and domestic shipments. Experienced with finding opportunities to reduce procurement costs.

## **PROFESSIONAL EXPERIENCE**

– Sep 2020 - Jul 2018

#### Logistics Specialist

ABC Manufacturing, Boston, MA

- Manage a team of 15+ warehouse, supply chain, and logistics personnel and lead initiatives to improve team performance and drive employee engagement.
- Manage freight operations for major manufacturing company, analyze KPIs, oversee inventory, and coordinate deliveries over four sites.
- Coordinate with supply chain manager about inventory to conduct contract negotiations and identify new vendors for a 25% reduction in material costs.

## Apr 2016 - Jun 2018

Logistics Specialist Mass Manufacturing, Boston, MA

- Utilized ERP systems to manage and input shipment data.
- Oversaw all aspects of logistics for a supply chain with over \$3M in annual spending, including forecasting and conducting demand planning.
- Worked with customers, supply chain teams, warehouses, and vendors to coordinate international and domestic shipments and ensure compliance with all applicable regulations.

# EDUCATIONAL BACKGROUND

| - 2018 | APICS Certified Supply Chain Professional Certification                      |
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| - 2017 | APICS Certified Logistics, Transportation, and Distribution<br>Certification |
| _ 2016 | Bachelor of Science Logistics<br>Boston University, Boston, MA               |

## SKILLS —

