#### **PERSONAL**

- Name
  Basilicus Mason
- ★ Address 1111 Marsden Drive Des Moines, IA 1234!
- Phone number 123-456-7890
- LinkedIn linkedin.com/KatherinePalme

# **BASILICUS MASON**

Experienced restaurant manager searching for a challenging position at a fine dining restaurant. Possess the ability to supervise all aspects of operations, including cash flow, staffing, menu rating, service quality, and customer feedback. Capable of increasing profitability by identifying target customers, researching the competition, marketing, and brand promotion.



# **WORK EXPERIENCE**

Sep 2018 - Present

#### **Restaurant Manager**

ABC Dining, Des Moines, IA

- Interviewed, hired, and managed restaurant staff.
- Maintained and managed inventory and scheduled needed orders.
- Monitored all aspects of service and motivated staff to go beyond.
- Helped create unique menus based on seasonal produce.

Sep 2011 - Aug 2018

#### **Restaurant Manager**

XZY Restaurant, Des Moines, IA

- Ensures all safety and sanitary guidelines are met and exceeded.
- Managed restaurant procedures and staff to ensure excellent performance.
- Directed staff to ensure the best effectiveness and workflow
- Addressed all custom complaints and issues in a timely manner.



# **EDUCATION AND QUALIFICATIONS**

Aug 2010 - May 2012 Associate of Arts in Communication

Iowa Community College, Des Moines



## **SKILLS**

Problem Solving Skills

★ ★ ★ ★ ★

Food Safety

Inventory Control

Customer Service Skills

Performance Evaluation



## **REFERENCES**

ZYX Restaurant

Donna Hales
Available on request

ZYX Restaurant

Michael Gomez

Available on request

ABC Dining Leonardo Shultz

Available on request