

## Personal

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Class D
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## Professional Registration

- Rhode Island Society of Professional Engineers -  
Valid Professional Engineering License

Keen and sharp-minded staff civil engineer with a B.C.E. and over 10 years experience. Expertly providing technical and administrative support to achieve company goals. Full project design coordination, contract administration, reviewing and processing developer/contract consultant designed and constructed facilities, easements, and acceptance of constructed facilities. Implemented on-site cost control measures that have resulted in \$100K savings on materials over the past 12 months. Also introduced a grading system to feasibility studies to identify project weaknesses prior to approval, resulting in 22% of projects being returned for re-evaluation.

## Work experience

**Staff Civil Engineer** Feb 2014 - Present  
DiPrete Engineering, Cranston

- Preparing plans and specifications for new, improved, and remodeled projects
- Approving plans and specifications prepared by external consultants and contractors
- Conducting feasibility studies and surveys on new projects
- Supervising various development plans to ensure conformance to specifications
- Managing the review and approval of permits such as encroachment and irrigation
- Reviewing legal definitions and exhibits, title reports, grant deeds and easements
- Compiling project reports, cost estimates and routine correspondence between engineering consultants, developers, contractors, public agencies, and other concerned parties
- Reviewing hydraulic analysis of proposed developments and capital improvements
- Interpreting regulations, contracts, plans, specifications, maps and contract-related data
- Carrying out inspections on completed projects

## Education and Qualifications

**Bachelor of Civil Engineering** Sep 2009 - Jul 2013  
University of Rhode Island, Kingston

## Courses

- Advanced Construction Management of Multiple Projects** 2021 - 2021  
BMC Training
- Planning Construction Equipment and Methods for Reducing Cost** 2020 - 2020  
BMC Training

## Skills

- Cost estimates ● ● ● ● ●
- Feasibility studies ● ● ● ● ●
- Construction site inspections ● ● ● ● ●
- Plan & specification approval ● ● ● ● ●
- Construction laws and regulations ● ● ● ● ●
- People management ● ● ● ● ●
- Contract negotiations ● ● ● ● ●

## References

References available on request.